

PLANNING PORTFOLIO HOLDER'S MEETING

TUESDAY, 8 MARCH 2011

DECISIONS

Set out below is a summary of the decisions taken at the Planning Portfolio Holder's Meeting held on Tuesday, 8 March 2011. Decisions made by the Portfolio Holder will be subject to call-in. Recommendations made to the Cabinet or to the Council are not subject to call-in. The wording used does not necessarily reflect the actual wording that will appear in the minutes.

If you have any queries about any matters referred to in this decision sheet please contact Ian Senior.

1. SERVICE PLANS 2011/12

The Planning Portfolio Holder noted, approved and adopted the Planning aspects of the Planning and New Communities Service Plan.

Other Options Considered: None specified

Reason For Decision: To set priorities for 2011-12

2. CHANGES TO THE COUNCIL'S PROCUREMENT STRATEGY

The Planning Portfolio Holder approved amendments to the Procurement Strategy to link to:

- (a) the Climate Change Action Plan 2010-13:
 - (i) amend paragraph 4.8.6 of the Procurement Strategy (new wording shown in *bold italics*)
 “As part of the Council’s Climate Change Action Plan 2010-13 the Council is committed to reducing its own carbon footprint and procurement can play a part in achieving this aim. The Council will therefore place significant weight upon seeking to ensure that the level of life-cycle carbon emissions associated with the materials, products, services and utilities that it procures are in line with its carbon reduction commitments.”
 - (ii) amend paragraph 4.8.9 of the Procurement Strategy (new wording shown in *bold italics*)
 “The strategy is concerned with adopting a consistent approach for assessing the environmental impact of procurement activity within all the Council’s service areas. To this end technical guidance, support documents and training sessions will be made available to staff. *This includes the use of life cycle assessments, eco-labels (e.g. energy star) and sustainability criteria in tender documentation.*”
- (b) the Safeguarding Children Policy 2009 and Safeguarding Vulnerable Adults Policy 2010:
 - (i) insert a new section in the Procurement Strategy:
 - 10 Safeguarding Children and Vulnerable Adults
 - 10.1 The Council needs to safeguard the welfare of children and vulnerable adults. Therefore Contract Regulations will ensure that where procurement involves contractors coming into contact with children or vulnerable adults, the service will include criteria in the specification relating to the conduct of employees, health & safety, Safeguarding

Children and Vulnerable Adult terms and put suitable reporting processes in place to mirror the Council's internal procedures.

Other Options Considered: The options are:

- (c) To accept the recommended changes to the Procurement Strategy, allowing these changes to be made.
- (d) To suggest amendments or additions to the Procurement Strategy.

Reason For Decision: Amending the Procurement Strategy will ensure that it is aligned with the Climate Change Action Plan 2010-13, the Safeguarding Children Policy 2009 and the Safeguarding Vulnerable Adults Policy 2010 and that these are taken into account in relevant procurement exercises.

3. **ECONOMIC DEVELOPMENT STRATEGY FOR SOUTH CAMBRIDGESHIRE 2010-15**

The Planning Portfolio Holder:

- (e) Noted the content of this report
- (f) Adopted the Economic Development Strategy, attached in Appendix 1.

Other Options Considered: None specified

Reason For Decision: It will raise the profile of economic development in South Cambridgeshire, attract business, funding, investment, infrastructure and research, provide a focus for partnership working including with the Local Enterprise Partnership, and integrate economic development with other Council activities

4. **CAMBRIDGESHIRE LOCAL TRANSPORT PLAN 3**

The Portfolio Holder:

- (g) supported the emerging Local Transport Plan 3.
- (h) endorsed the District Statement for inclusion within LTP3 (attached at Appendix 3).

Other Options Considered: None specified

Reason For Decision: Consultation

5. **CARRY FORWARD OF UNCOMMITTED GRANT BALANCES TO 2011-12**

The Planning Portfolio Holder resolved that the following uncommitted grant balances be carried forward into the 2011/12 financial year:

- Heritage Initiatives Grants £29,061
- Historic Buildings Preservation Fund £54,622

Other Options Considered: The decision is simply whether or not to carry forward the balance in each case. The current Medium Term Financial Plan assumes that all uncommitted balances are carried forward until used for grant expenditure. The recommendation is to carry forward the balances. The recommendation follows the wishes of the Conservation and Design Manager, whose plans would be compromised by the loss of funds needed for future grants or possible action to protect key listed buildings at risk. The outstanding balances brought forward could then be reviewed again at any stage in the future.

Reason For Decision: None specified